

**Headteacher: Mr D Childs**

12 March 2020

Dear Parents

### **Improving School Communications with ParentMail**

Communicating with parents is an important part of what we do, making sure you get the correct information about activities, events and things that really matter is something we care about.

From 16 April 2020 we will be using an enhanced version of ParentMail which will allow you to access +Pay – an online payment service for you to pay for schools items quickly and easily on your smartphone, tablet or computer.

As well as online payments you will be able to complete forms, give consent/permissions, book parent consultation appointments and much more. If you do not wish to make payments online, you can of course, continue to use cash and cheques.

As with any new system it will take us all a while to familiarise ourselves with it and it is our intention to have a phased programme of rolling out the different aspects.

Please be assured that ParentMail is registered with the Information Commissioner and guarantees that all information you provide will be kept private and will not be passed on to any other organisation.

If you have an Android or Apple smartphone, we highly recommend you download the ParentMail App for the best user experience. To do this, simply search for “ParentMail” in your App store.

If you need any additional information or assistance, please visit the help site:  
<https://www.parentmail.co.uk/help/parenthelp/> or speak to the school office.

Yours sincerely

Daniel Childs  
Headteacher